

SAMPLE - COLLABORATIVE AWARD BUDGET

Chatman University
P.I.: Dr. P.L. Johnson, Lead Scientist
Requesting \$1.8M over three years

	Year 1 11/09- 10/10	Year 2 11/10- 10/11	Year 3 11/11- 10/12	TOTAL ALL YEARS
PERSONNEL:				
Salaries	\$ 193,485.73	\$ 199,290.30	\$ 205,269.01	\$ 598,045.04
Fringe (22.6%)	\$ 43,727.77	\$ 45,039.61	\$ 46,390.80	\$ 135,158.18
DIRECT COSTS:				
Equipment	\$ 95,000.00	\$ -	\$ -	\$ 95,000.00
Supplies	\$ 93,000.00	\$ 95,790.00	\$ 98,664.00	\$ 287,454.00
Travel	\$ 54,000.00	\$ 55,620.00	\$ 57,288.00	\$ 166,908.00
Meeting Expenses	\$ 13,900.00	\$ 16,892.00	\$ 16,892.00	\$ 47,684.00
TOTAL Chatman University	\$ 493,113.50	\$ 412,631.91	\$ 424,503.81	\$ 1,330,249.22
SUBCONTRACTS:				
XYZ University	\$ 90,000.00	\$ 94,500.00	\$ 99,925.00	\$ 284,425.00
QRS University	\$ 72,000.00	\$ 74,800.00	\$ 77,875.20	\$ 224,675.20
TOTAL Subcontracts	\$ 162,000.00	\$ 169,300.00	\$ 177,800.20	\$ 509,100.20
GRAND TOTAL:	<u>\$ 655,113.50</u>	<u>\$ 581,931.91</u>	<u>\$ 602,304.01</u>	<u>\$ 1,839,349.42</u>

****I affirm that this budget complies with the Collaborative Award budget guidelines.**

The guidelines are available on the JSMF website www.jsmf.org and in the tab named "Instructions" in this spreadsheet document.

Collaborative Budget Instructions

The budgets for collaborative activities will vary greatly depending on the scope of the proposed problem or project and on the number of people involved. The Foundation recognizes that funding must be appropriate to an activity's specific scope and needs. It also recognizes that organizing and implementing such an activity can be exceedingly time consuming. Unlike Research Award budgets, Collaborative Awards may request administrative support to facilitate the collaborative aspects.

The Foundation considers allowable research expenses to include:

- The cost of purchasing equipment and supplies required to do the proposed research
- The cost of time on shared instruments such as MR spectrometers
- Reimbursement for human subjects
- Travel funds when travel is required to carry out the proposed research.
- Salaries for technical support staff.
- Research animal purchasing, housing, and food per diem costs.

NOTE: remember to include cost of living increases in your budget!

Requests for the following items must be strongly justified:

- Stipends or salaries for graduate student research assistants and postdoctoral trainees.

NOTE: The training record of principle investigators will be reviewed.

- Salary for non-tenured faculty

- Salary for faculty whose primary appointments are school of medicine departments

- Salary for research staff/faculty with soft money positions

- Requests for TBA technical and support staff

In any and all cases Faculty salary requests can not exceed 30% of the institutional base salary.

The following expenses should not be requested:

Indirect costs

- Indirect costs listed as direct costs (telephone, photocopying, etc.)

- Salary for tenured faculty (see exceptions above)

- Summer salary for faculty

Tuition or 'continuing student' fees for graduate students

- Travel costs for attendance at professional meetings and associated costs or annual membership fees for scientific associations or publication subscriptions

- Miscellaneous costs 'padding' the budget

- Salary for TBA postdoctoral fellows (if you are requesting funding for postdoctoral fellows, the individuals filling such positions must be identified at the time the proposal is submitted -- no money will be approved for open postdoctoral spots to be filled by as-yet-unnamed individuals.)